

Role Description - SWU Executive Member

1. To be a member of SWU and have experience as an active union member
2. To be committed to the vision and development of SWU
3. To hold individual and joint accountability for the running of the Union, including responsibilities for employed staff.
4. To elect from their number the President, Vice President and Treasurer as honorary officers.
5. To employ the General Secretary to manage the union on their behalf
6. To be able to work for the union for at least 7 days a year (6 executive meetings plus AGM) plus preparatory reading, emails and development work. This can total about 12 days a year.
7. To participate proactively in executive meetings in person or electronically. Meetings are normally held in Birmingham.
8. To use knowledge and skills gained from previous membership of committees/boards to enhance the good governance of the union and smooth running of the executive.
9. To be able to identify personal and professional skills to contribute to the work of the executive
10. To be willing to represent the union in meetings and public events
11. To be willing to speak out for the union at meetings and in the media
12. To be willing to convene and attend meetings with members
13. To be willing to occasionally work at weekends and in the evenings if required.

National Representatives

To keep the executive abreast of member issues in their country