

# BRITISH ASSOCIATION OF SOCIAL WORKERS



GRADE E (o-v)

£35,320 - £50,625

**POST TITLE:** PROFESSIONAL OFFICER or ADULTS' LEAD  
- SASW

**DATE:** Jun-21

**SUMMARY OF JOB:** To support the Scottish Association of Social Work (SASW) with their work in adults services, in particular, the emerging National Care Service Programme. To contribute to other ongoing SASW work and engagement with members for the benefit of members, the profession, people who use social work services and other stakeholders. To support develop and co-ordinate BASW's activities in Scotland.

BASW is an equal opportunities employer. Employees must have a positive commitment to the implementation of equal opportunities policies.

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
<b>Experience</b>	Working in or with social work services for adults (not necessarily as a qualified social worker)  National policy work  Working at national level with diverse stakeholders  Experience of developing strategies, policies and/or undertaking specific projects.  Experience of working at strategic and operational level, working as part of a team and independently  Experience of writing reports and giving presentations	Practice experience in a range of setting with different service user groups.  Experience of working with Committees.  Evidence of successful project design and delivery.	Application form/Interview

<b>Qualifications</b>	Educated to degree level or equivalent in social work, social policy or other relevant subject area	Registration as a qualified social worker with the appropriate UK regulatory body  Further qualifications in a relevant discipline	Application form/Interview/Certificates
<b>Training</b>	Evidence of active engagement with continuous professional development		Application form/Interview
<b>Skills/Specialist Knowledge:</b>	<p>Knowledge of Scottish policy environment, integration and local and national governance arrangements</p> <p>Knowledge of social work values, functions, structures, legislation</p> <p>Excellent communication skills in a variety of media.</p> <p>Written and oral presentation skills.</p> <p>Ability to undertake research.</p> <p>Ability to work using digital technology</p> <p>Capacity to use social media effectively</p>	<p>Knowledge of Social Work policy in Scotland</p> <p> </p> <p>Knowledge of training/development</p>	Application form/Interview
<b>Circumstances:</b>	Willingness to travel occasionally and occasional overnight away meetings	Valid driving license	Interview
<b>Disposition/Attitude:</b>	<p>Self motivated and willing to work independently as well as part of a team.</p> <p>Curiosity and commitment to generating creative solutions</p> <p>Ability to meet deadlines and to deal with pressure and work at speed.</p>		Application form/Interview

	<p>Being politically aware</p> <p>Able to challenge whilst maintaining excellent relationships.</p> <p>Flexibility to respond to a workload that may fluctuate.</p> <p>Ability to follow through on initiatives.</p> <p>Ability to learn quickly.</p> <p>Personal commitment to BASW Code of Ethics and the highest standards of social work practice and integrity.</p>		
<b>Physical:</b>			