

Grade E £34115 -
£48899

BRITISH ASSOCIATION OF SOCIAL WORKERS

Professional Officer
BASW England



POST TITLE:

DATE:

Jul-19

SUMMARY OF JOB: To support develop and co-ordinate BASW's activities in England. To recruit and retain members in partnership with other staff and members of the Association and to campaign for and promote social work. To engage members, lead project activities , support branches and professional networks and support the National Director and England Committee in delivering the England Development Plan and meeting BASW's Strategic Objectives.

BASW is an equal opportunities employer. Employees must have a positive commitment to the implementation of equal opportunities policies.

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Experience	<p>Social Work experience in the UK and/or internationally</p> <p>Relevant experience of practice, policy, using informed evidenced based research and leading on consultation responses including quality performance analysis work</p> <p>Experience of managing/delivering projects</p> <p>Strategic and operational policy development</p> <p>Evidence of strong analytical skills, including the ability to analyse problems and identify creative, realistic solutions</p> <p>Experience of working under pressure, managing competing priorities and meet tight deadlines</p> <p>Experience of working with, and influencing, internal and external senior stakeholders at a national and /or regional level</p>	<p>Practice experience in a range of social services settings</p> <p>Active in a membership organisation</p> <p>Working with members and stakeholders</p>	<p>Application form/Interview</p>

	<p>Able to demonstrate the use of tact and diplomacy in a politically sensitive environment</p> <p>Experience of workforce and professional development, actively promoting ethical social work practice</p> <p>Accurate preparation of reports and giving presentations</p>		
Qualifications:	<p>Social Work Qualification</p> <p>Registration as a social worker with the HCPC</p>	Higher social work qualification	Application form/interview documentation
Training:	Evidence of active engagement with personal professional development	Media	Application form/Interview
Skills/Specialist Knowledge:	<p>Sound understanding of complex policy areas and/or able to source accurate information in a timely manner</p> <p>Excellent communicator with an ability to deal effectively with staff and partners at all levels</p> <p>A commitment to equality and diversity</p> <p>Excellent written and oral presentation skills</p> <p>Excellent ICT skills</p> <p>Policy, research and consultation implementation</p> <p>Must be able to plan and prioritise changing workloads</p> <p>Maintain confidentiality in all matters relating to BASW</p>		Application form/Interview

	Able to build effective working relationships with members and a variety of external stakeholders		
Circumstances:	Willingness to travel extensively and occasional overnight away meetings	Valid driving license	Interview
Disposition/Attitude:	<p>Self motivated and able to determine own work schedule</p> <p>Able to work successfully under pressure to meet deadlines & targets</p> <p>Creativity and ability to work on own initiative</p> <p>Ability to think strategically</p> <p>Personal commitment to Code of Ethics and highest standards of social work practice and integrity</p> <p>Flexible approach to working hours, travel and priorities</p>	Is a reliable and effective point of reference in complex policy areas and/or able to source accurate information in a timely manner	Application form/Interview
Physical:			